EasyPark

Monthly Parking – *How to Submit a Parking Request*

Access to Your Account

APPLY

APPLY for Parking

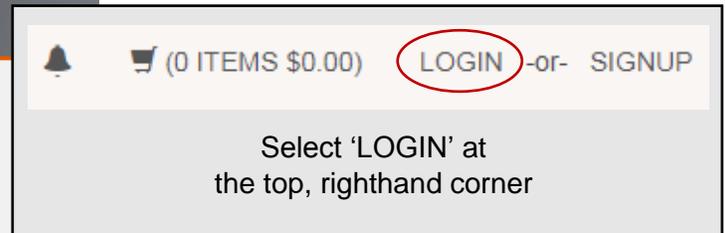*Monthly Parking*

Seasonal & Annual Passes
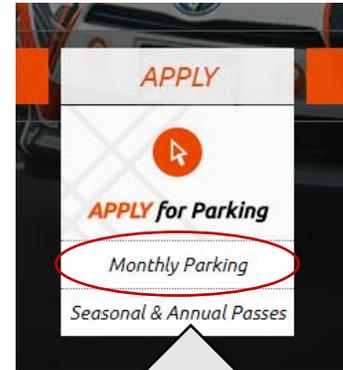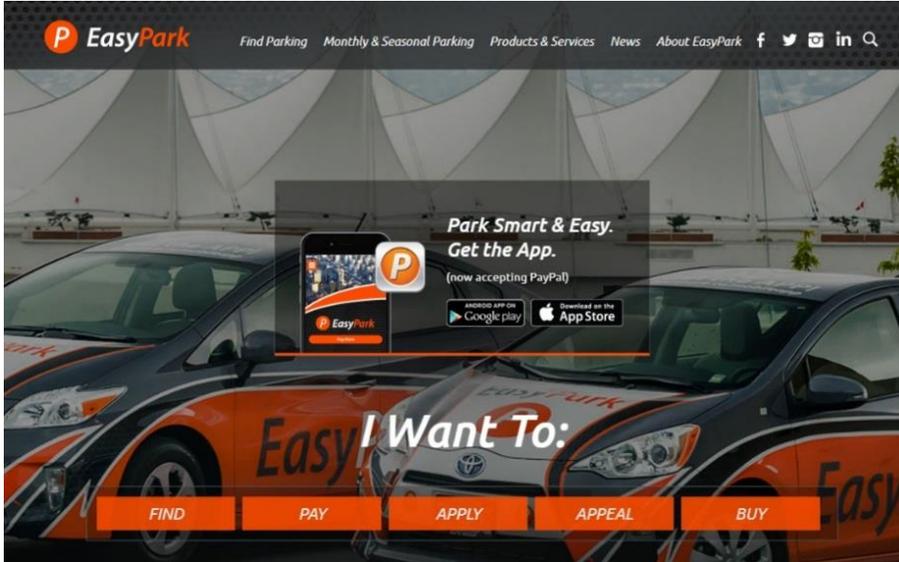
Select 'Monthly Parking' from the 'Apply' dropdown menu at our Easy Park website – http//www.easypark.ca

You will be re-directed to the following page

(0 ITEMS $0.00)   LOGIN -or- SIGNUP

Select 'LOGIN' at the top, righthand corner

EasyPark

Monthly Parking:

To apply for monthly parking please scroll down and click on **Get Permits**.

Parking Violations:

For violation appeals, it may take up to 10 business days for it to be reviewed. If you have appealed your violation, we will honour the original amount until it has been reviewed.

If you are unable to sign in, call the Monthly Parking Department at 1-888-501-1343, or email *monthlyparking@easyparkcs.zendesk.com*

Login with Customer Code

Email Address

_____ *

Password

_____ *

* indicates a required field

Use your customer code <u>or</u> email and password to sign

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VIOLATIONS

View Your Violations	0
View Your Appeals	0
View Your Letters	2

Violation Number *

State *
BRITISH COLUN ▾

Plate Number *

Search Violations

PERMITS

View Your Permits	0
View your Waitlists	0

Get Permits

✔ Parking Approval Request

↻ Add/Edit Waitlists

From this page, you will be able to manage your violations, appeals, and monthly parking permits

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Submit a Parking Approval Request

VIOLATIONS

View Your Violations	0
View Your Appeals	0
View Your Letters	2

Violation Number *

State *
BRITISH COLUN ▾

Plate Number *

Search Violations

For specific rates at lot 03, 31, 62, 67, or 84 – parking approval is required.

PERMITS

View Your Permits	0
View your Waitlists	0

Get Permits

✔ Parking Approval Request

↻ Add/Edit Waitlists

Select 'Parking Approval Request' on the righthand side of the page.

Parking Request

Please make a selection from the options below.

Reason for Request

Select One ▾ *

Please check the box below.

☐ I agree to abide by parking rules and regulations

Next >>

Select a 'Reason for Request'

Lot 03 – Student Documentation
Lot 31 – Student Documentation
Lot 62 – Park Board Staff
Lot 67 – Staff
Lot 84 – VSB Staff
Corporate Account Setup

Agree to the parking rules & click 'Next' when ready.

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Parking Request

Please provide the following based on what you are applying for:

Lot 03: Provide supporting documentation that you are a student.
Lot 31: Provide supporting documentation that you are a student.
Lot 62: Provide supporting documentation that you are Park Board staff.
Lot 67: Provide supporting documentation that you are a staff member at Lot 67.
Lot 84: Provide supporting documentation that you are VSB staff.

Corporate Accounts: Provide details on the location you are looking to park at along with the number of stalls.

Comments

Supporting Documentation
Choose File   No file chosen

Email
wendy@easypark.ca   *

* indicates a required field

Submit

Attach supporting documentation according to the lot you wish to purchase monthly parking.

Include any important information regarding your parking request.

Enter your contact email and click 'Submit' when all attachments have been added.

Once your parking request has been approved, an email will be sent to confirm you have been given access to purchase parking at the specified rate.

After receiving the confirmation email, you may go back to your account and purchase the parking permit for your desired start date.

If you are unable to complete this process, call the Monthly Parking Department at 1-888-501-1343 or email *monthlyparking@easyparkcs.zendesk.com*