





4	Scroll down the page, and click on "Get Permits."	VIOLATIONS Violation Number *  State * Plate Number BRITISH COLUN * Search Violations	r*						
		PERMITS  Get Permits  Parking Approval Request  Add/Edit Waitlists							
5	Sign in with the email associated with your Easy Park account.	Email Address Password	*						
6	The next page will outline whether a remote or access card will be required for each lot, and the prices associated with each device.	ne next page will outline hether a remote or ccess card will be required or each lot, and the prices ssociated with each evice. Please hit the next button. Please ansure you read all instructions carefully. purchasing a permit that requires a device it may take 48 hours to complete your applicati Please note that if you are purchasing parking for a gated facility, you will need to purchase a device if you do not purchase the device at this time, one will be sold to you upon pick up.							
		Monthly Parking Permits	are prorated on the 10 <sup>th</sup> & 20 <sup>th</sup> of each						
	Click next when you are ready.	month. If you are applying for a permit before the 10 <sup>th</sup> you will							
		be charged for	the full value of the permit.						
		Location           Lot 2 - Gated           Lot 3 - Gated           Lot 4 - Gated           Lot 7           Lot 8           Lot 9           Lot 12- Gated           Lot 13           Lot 19           Lot 27           Lot 31           Lot 32           Lot 44	Device Type           Remote - \$75.00           Access Card \$13.00           Access Card \$13.00           Access Card \$13.00           Remote - \$75.00           Remote - \$75.00						



7	Select the device, either access card (first on the list) or remote (last on the list), and the lot you wish to park in.		Select Permit and Permit Agreement Please select the permit you wish to purchase; all rates include parking taxes. To view the parking regulations, please click: <a href="http://www.easypark.ca/monthly-seasonal-parking/terms-and-conditions">http://www.easypark.ca/monthly-seasonal-parking/terms-and-conditions</a>							
	If you require a device and	Select	Quantity	Permit Fee	Deposit	Permit Description	Permit Effective	Permit Expires		
	do not purchase one using	Devices	5							
	to you at the time of pick- up at the head office.	0	1	\$0.00	\$13.00	Access Cards / Access Card	-select-	12/31/2025		
		Lot 01 -								
		0	1	\$320.65 / month	\$0.00	Lot 01 / 01 - Random	-select-	-select-		
		Lot 02 -	150 W Pende	er Street						
		0	1	\$211.75 / month	\$0.00	Lot 02 / 02 - Gated Random	-select-	-select-		
8	Scroll to the bottom of the page and accept the terms & conditions. Click next when you are ready.		Please of I agree profile of plate ar I agree my part respons pay any be sent I agree parking I agree EasyPar expired	that it is m with all app nd contact of that if I fai king permit sible for an outstandin to collection that it is m account sl that my ca rk facility. J my vehicle	agreemen by respon propriate details. il to upho t may be o y outstan ng amour ons. by respon hould I no ar will be a I underst e may be	nt to the following: sibility to update my information includin dd the terms and cor cancelled and I will I ding amounts. Shou ints within 60 days, a sibility to cancel my b longer need it. fully insured while p and that if my insura towed at my expens	y customer ng license nditions that be uld I fail to II dues will monthly earking at a ance is ie.	t		



9	Select the date you wish to start parking.	Select Dates Select the desired starting date. Your permit will be active upon your desired start date. If you require a device it may up to 48 hours to											
	Keep in mind that all			process your request.									
	Monthly Parking Permits			Effective	e Date								
	are pro-rated on the 10 <sup>th</sup>			<u></u>			July 2018			2			
	If you purchase a permit			<b>Sun</b> 24	<b>Mon</b> 25	<b>Tue</b> 26	Wed	<b>Thu</b> 28	<b>Fri</b> 29	<b>Sat</b> 30			
	before the 10 <sup>th</sup> . you will be			1	2	3	4	5	6	7			
	charged the full value of			8	9 16	10 17	11 18	12 19	13 20	14 21	-		
	the permit.			22	<u>23</u>	24	25	26	27	28			
				<u>29</u>	<u>30</u>	<u>31</u>	1	2	3	4			
	Click next when you are ready.						Next >>						
10	Select your vehicle.		Cal	o ot y		<b>K</b> 1 (	ahi	مام	f	K 10	ormait		
			Sel	ecty	ou	I V	eni	cie	10	p	ennit		
	Click next when you are	Select the	e vehicle(s) that are	e currently o	on your	record	that you	u want t	o use	with you	ur permit. If you	need to a	dd new
	reauy.		vehic	cles, choos	e "Add \	Vehicle	" below.	. When	finishe	ed, click	(Next >>		
11	Select the location from						a						
	the dropdown menu where			Cho	005	se	the	e L	.00	at	Ion		
	you wish to use your		Bloos	o coloct t	ho loor	otiono	in whi	sh voi	wich	tour	a vour pormit		
	permit.		Fieds	e select t		ations	III WIII	LII YOU	I WISH	to use	e your permit.		
	Click next when you are												
	ready.		Lot										
			08 - Rand	Iom Gate	d							*	
						_							
							Next	>>					
12	Specify if you would like												
	the device shipped to you		Sele	ect C	)the	er F	Perr	nit	Inf	orn	nation		
	(\$12.75) or to be picked up												
	at the head office.	Please	select your desired	a delivery (	tc	o enter	a new a	addres	s.	a \$12.	.75 fee for shipp	ing. Circ	K AUU
			If you d	lo not requi	ire a de	vice pl	ease, n	o actio	n is ne	eded.	Click Next>>		
			Delive	ery Option					_				
			Picku	up my devic	e from E	EasyPa	rk 🔻	Add					
			* indicates	s a required	field	_							
							Next >>						



13 The last page will confirm the amount of your purchase, where you will be able to choose your	Payment Information						
payment method.	Please review the totals below and click next to proceed to make your payment.						
By clicking "Pay Now," you	NOTE: You must use a space in the postal code.						
will be redirected to our secure payment page to enter your confidential information.	Pay Now						