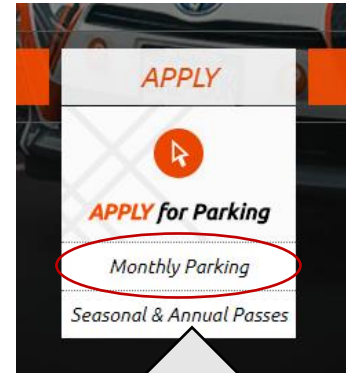
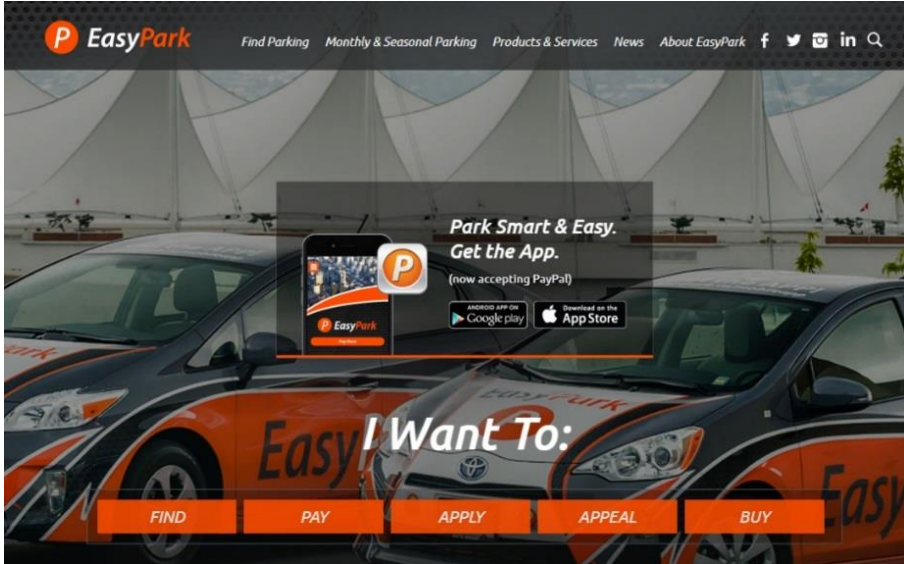


## Monthly Parking – *How to Make Manual Payments*

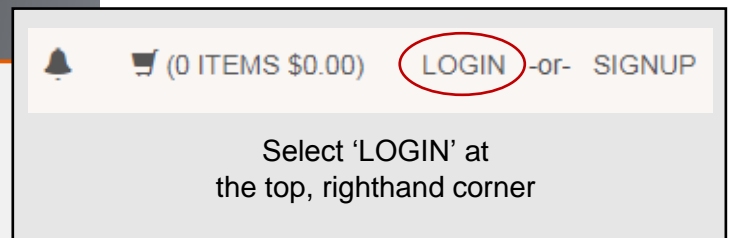
### Access to Your Account



Select 'Monthly Parking' from the 'Apply' dropdown menu at our Easy Park website – <http://www.easypark.ca>



You will be re-directed to the following page



Select 'LOGIN' at the top, righthand corner

EasyPark

**Monthly Parking:**  
To apply for monthly parking please scroll down and click on **Get Permits**.

**Parking Violations:**  
For violation appeals, it may take up to 10 business days for it to be reviewed.  
If you have appealed your violation, we will honour the original amount until it has been reviewed.

If you are unable to sign in, call the Monthly Parking Department at 604-682-6744 option 6, or email [monthlyparking@easyparkcs.zendesk.com](mailto:monthlyparking@easyparkcs.zendesk.com)

Login with Customer Code

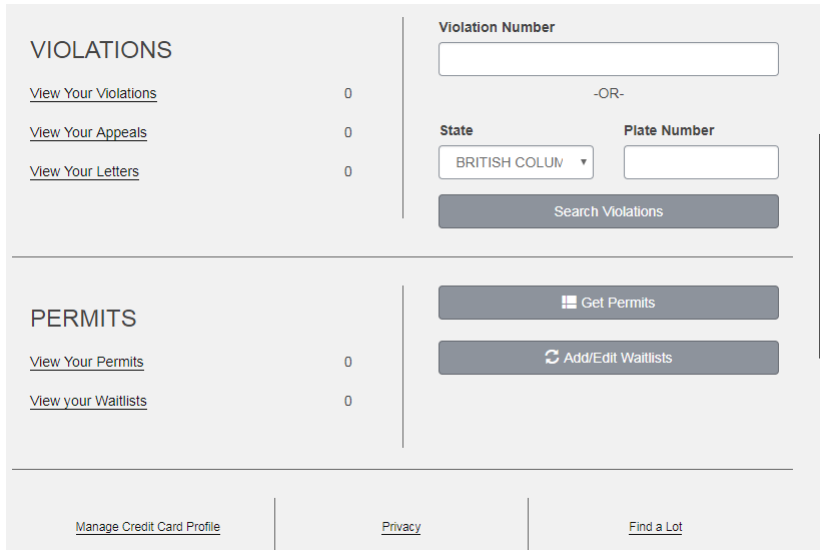
Email Address  \*

Password  \*

\* indicates a required field

Use your customer code or email and password to sign

## Monthly Parking – *How to Make Manual Payments*



The dashboard is divided into two main sections: VIOLATIONS and PERMITS. The VIOLATIONS section includes links for 'View Your Violations', 'View Your Appeals', and 'View Your Letters', each with a count of 0. The PERMITS section includes links for 'View Your Permits' and 'View your Waitlists', also with counts of 0. On the right side, there is a search form for violations with fields for 'Violation Number', 'State' (set to 'BRITISH COLUM'), and 'Plate Number', along with a 'Search Violations' button. Below the search form are buttons for 'Get Permits' and 'Add/Edit Waitlists'. At the bottom, there are links for 'Manage Credit Card Profile', 'Privacy', and 'Find a Lot'.

From this page, you will be able to manage your violations, appeals, and monthly parking permits

### Make a Manual Payment

Unpaid balance of \$108.90 for permit 81-00009: [View Permit](#) | [Add To Cart](#)

## EasyPark

### Parking Violations:

For violation appeals, it may take up to 15 business days for it to be reviewed. If you have appealed your violation, we will honour the original amount until it has been reviewed.  
**All violation payments are non-refundable.**

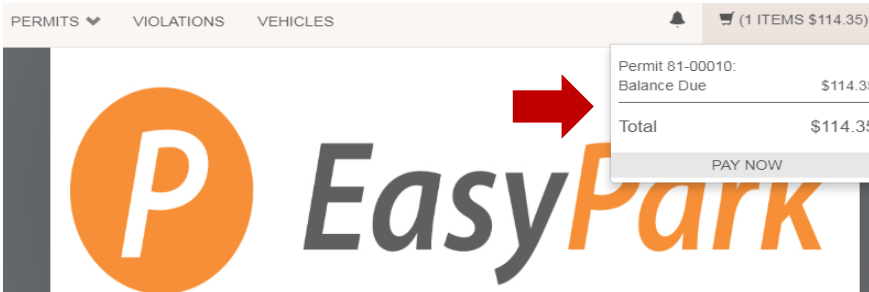
### Monthly Parking:

To apply for monthly parking please scroll down and click on **Get Permits**. If you don't see the permit you are looking for it

At the top of the page, any outstanding balances will appear in a highlighted box.

Unpaid balance of \$108.90 for permit 81-00009: [View Permit](#) | [Add To Cart](#)

Select 'Add to Cart' and the amount will be added to the cart.



The screenshot shows the EasyPark navigation bar with 'PERMITS', 'VIOLATIONS', and 'VEHICLES' tabs. A shopping cart icon shows '(1 ITEMS \$114.35)'. A dropdown menu is open, displaying the following items:

Permit 81-00010:	
Balance Due	\$114.35
Total	\$114.35
PAY NOW	

A red arrow points from the 'Add To Cart' link in the previous screenshot to the 'PAY NOW' button in this dropdown menu.

The balance and cart will be visible from the top, righthand dropdown menu.

## Monthly Parking – *How to Make Manual Payments*

Select 'PAY NOW' from the dropdown menu.

### View Cart

Below are the items in your cart. Click Pay Now to proceed with your payment or return to add violations to your cart.

Qty	Type	Description	Amount	Actions
1	Permit Balance	Permit 81-00010: Balance Due	\$108.90	<a href="#">Remove</a>
1	Tax	GST	\$5.45	

**Due Now: \$114.35**

Select Payment Method

\*

### Checkout

Email Address

If there are multiple permits to be paid together, click on 'Add Another Item' and select the permits to be renewed.

Click 'Pay Now' when all permits are in the cart, the total amount has been reviewed.

\*  
 Full Name

\*  
 Card Number

\*  
 CVV/CVC

\*  
 Expiration Date

Be sure to enter the following exactly as it appears on your credit card statement

\*  
 Street Address

\*  
 City

\*  
 State/Province

\*  
 Postal Code

\*  
 Phone

\*  
 Email

\* INDICATES

Enter the credit card information as it appears on your credit card statement.

Confirm payment and click 'NEXT' when ready to complete the transaction.